

Minutes of 6<sup>th</sup> Meeting of Executive Council of Engineering College Bikaner Society held on 2-5-2006 Substantive Matters

Item No. 1:

To confirm the minutes of 5<sup>th</sup> Meeting of the Executive Council of Engineering College, Society Bikaner

The minutes of the 5<sup>th</sup> Meeting of the Executive Council was confirmed in 6<sup>th</sup> meeting held on 2.5.2006.

Item No. 2:

To receive a report on the action taken on the Decisions of the previous meeting of Executive Council.

The Chairman EC perused the action taken report on the decisions of the previous meeting of the Executive Council. It was informed by the Principal that the proposal for creation of the post of Prof. Training & Placement has already been forwarded to Hon'ble President, Governing Council Engineering College Bikaner Society. It was decided that after creation of the Post, College may take suitable person on deputation from MNIT.

The issue of cadre development in Govt. Aided Engineering Colleges was discussed. It was decided that this issue should be referred to the Committee of Principals. The Principals committee will also frame the Common Service Rules for the employees of Engineering College, Bikaner Society as well as for other Govt. Aided Engineering Colleges.

Item No. 3:

To approve the budget for financial year 2006-07 and Reallocated budget for financial year 2005-06

The EC approved the budget for financial year 2006-07 and also approved the revised budget estimates for financial year 2005-06.

The proposal of purchasing a new bus was deferred and it was decided that the same may be hired on need basis.

Chairman EC instructed to submit the complete plan of building works (Academic, administrative & residential) of the college along with time frame and budgetary requirements thereof.

Item No. 4:

To approve the starting of new UG and PG courses and its fee structure, intake, admission process etc.

EC has granted the permission to start following courses from session 2006-07 as per following intake and fee structure:

S.No	Course Name	Intake	Fee
1	BBA	60	18000/-
2	BCA	60	18000/-
3	M.Sc. (IT)	30	18000/-
4	M.E. (VLSI Design, CAD/CAM, Software Engineering, Power System)	18 each	As per Engg. College, Kota

It was decided that University norms may be adopted for admission to these courses. In the absence of any norms/ guidelines from University, the applications may be invited through an open advertisement and selection should be made on the basis of merit of qualifying examination.

Regarding admission in M.E. courses, a fixed Quota may to be proposed for the regular faculty members of the Engineering College Bikaner and a proposal may be put up in the next meeting of EC.

Item No.5

**Approve the MOU signed with RSRDC for II and III Phase.**

Proposal was approved

Item No. 6:

**Permission to regularize the faculty working on 3 year contract basis as per AICTE directions.**

The AICTE has granted extension of approval for the existing courses that are being conducted in the college for the session 2005-06 with the condition that faculty should be appointed on regular basis instead of contractual appointment. Accordingly, proposal was submitted in the EC to regularize the existing faculty appointed on 3 contract basis for 3 years and to advertise the posts on regular basis in future.

It was decided that this issue and other issues such as framing of Service Rules, Career advancement scheme, eligibility norms for QIP etc. should be referred to Principals Committee for taking a view first.

**Routine Matters**

Item No. B-1:

To approve the proposal of insuring lab Equipments and computers of the college.

The proposal was approved. It was suggested by the Chairman EC to find the details of insurance schemes being offered by the State Insurance for such items.

Item No. B-2:

To approve the building works committee for the supervision of constructional activities.

The proposal was approved and it was also decided to include one senior faculty member of the college from Civil Engineering background in this Committee.

Item No. B-3:

To approve the proposal for purchase of vehicles.

The proposal for purchase of Tractor-trolley and purchase of two old buses from RSRTC was approved. The proposal for purchasing new bus was deferred and it was decided to hire the bus on need basis which will be more cost effective.

Item No. B-4:

To frame the guidelines for the payment of contractor's Employee.

With regard to provide for annual increments to the employees provided by the contractors for different services. EC suggested that the <sup>same as prescribed in the</sup> guidelines of Finance Department may be followed, according to which <sup>20%</sup> increase may be made in the amount salary after 2 years and 10% increase thereafter for every one year. *20%*

It was decided that this issue should be referred to the Principals Committee.

Item No. B - 5 :

To approve the TA/DA, accommodation charges and short journey fare given to contractor's employee / college employee.

EC decided to adopt TA Rules of the State Govt. for the regular employees of the college. For Contractor's employee the matter is referred to the Principals Committee to frame norms for this purpose.

Item No. B - 6.

To refund the fee of Deceased student.

The proposal was approved

### Items with the permission of the Chair.

1. Regarding filling up of 22 sanctioned teaching posts it was decided to initiate the recruitment process and approval from finance will be received in due course as these posts are of self financing nature.
2. Regarding filling of 32 sanctioned non teaching posts it was decided to initiate the recruitment process soon. The composition of selection Committee and qualifications of 8 non teaching posts will be similar to Engineering College Ajmer.
3. Regarding the directions given by the RPETEAP to refund the fees of Sh.Kapil Mathur, ( B.E.I Year.I.T. Branch) who had him self with drawn his admission from the college in Year 2005. ~~It was decided that no refund should be made in such cases.~~ *The case was disposed.*
4. Approval was granted to start Certificate level Course in Ceramic Engineering in the College with 20 seats & fee of Rs 6000/- from this academic session. The application for conducting the aforesaid course shall be submitted to Director, Technical Education at the earliest. For Diploma in Ceramic Engineering and Executive Programme in MBA; process of getting approval from AICTE has to be started so that these programmes can be started from next academic session.
5. Principal Engineering Collee, Bikaner apprised the status of student placements, selections of students for higher studies, academic results, academic calendar, building construction, land postion, projects and consultancy works being undertaken by the college, progress of Ceramic Center, Computer Training programme for officials of Rajasthan police. These efforts were appreciated by the EC and it was suggested to focus on more revenue generation for the college.
6. The efforts made by Principal ECB in getting clean chit for the college in the fake MMS episode within 24 hrs from the Police administration were appreciated by the EC. A copy of the e-mail of apology by the India TV were noted by the EC.
7. A copy of College Magazine, information brochure, booklet of 51 traits of ECBians, brochures of International and National Conferences being organized by the College were perused and appreciated by the EC.

The meeting ended with a vote of thanks to the Chair.